**Governance, Oversight & Peer Support – Policy**

**2020-21**

Good governance, oversight and peer support is a vital function of Skills and Employment team’s approach to performance management, quality assurance and improvement with a focus on what is happening in our classrooms. These functions can be both external and internal and utilised to provide a forum for both challenge and support, providing strategic direction to the Skills and Employment team; accountability for performance and making a real difference to the learning experience through the sharing of knowledge, experience and best practice.

The following table sets out how the Adult Education at Cheshire West and Cheshire Council is governed:

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| **Body** | **Type** | **Int/Ext** | **Areas covered** | **Reporting Frequency** |
| Adult Education Board | Governance | Ext | **UNDER DEVELOPMENT**  Strategic direction of the service  Overarching performance oversight  Safeguarding and Prevent  Quality assurance and improvement of Teaching, Learning and Assessment  Moderation and sign off of service Self-assessment Report and Quality Improvement Plan | Quarterly |
| Skills & Employment Management team | Governance | Int | Strategic direction of the service  Labour market analysis informing curriculum planning and commissioning  Learner data analysis  Contracted partner data analysis  Overarching contract analysis  - retention, achievement, progression  Financial performance  Quality assurance and improvement of Teaching, Learning and Assessment  Self-assessment and Quality Improvement planning  Staff performance management and wellbeing  Safeguarding | Bi-weekly |
| Preparation for Adulthood Strategy Group | Governance | Mix | Supported Internship programme | Quarterly |
| Meetings with Exec Portfolio Holder | Oversight | Int | Strategic direction of the service  Key service developments/headlines | Monthly |
| ILR returns to ESFA | Scrutiny | Ext | Performance management through the return of the ILR and funding claims by specified dates to ensure the service is performing to contract and providing value for money. | Monthly |
| Sub-contracting Audit | Scrutiny | Ext | A full external audit of all our sub-contracting arrangements to ensure compliance with our Funding Agreement | Annual |
| CW&C Performance Management Framework | Scrutiny | Int | Service Qualification Achievement Rates  Job outcomes | Quarterly |
| Place Strategy Scrutiny Panel | Scrutiny | Int | Changes to service delivery, changes in data performance, Ofsted performance | Called in as required |
| Cheshire and Merseyside Adult Education Partnership | Peer Support | Ext | Sharing of experience, good practice and benchmarking  Peer moderation of Self Assessment report | Bi-monthly |
| LEAFEA Network | Peer Support | Ext | Sharing of experience and good practice | Quarterly |
| Holex Network | Peer support | Ext | Professional development  Sharing of experience and networking | 2 annual conferences & regular email updates |