

Ellesmere Port Work Zone

Courses for Adults

May 2023



IT Digital Skills

Course	Duration	Day	Time
Computing for Beginners	Ongoing	Friday	09:30 –10:45 10:45-12:00
Entry Level 3 Essential Digital Skills for Work	Ongoing	Wednesday	09:30-11:30
Level 1 and 2 IT unit (Word & Excel)	Ongoing	Thursday	09:30—12.00 13:00-15:30

Sector Specific Courses

Interview Skills	15th May	Monday	10:00-14.00
L1 Customer Services in conjunction with an employer	25/05/23- 26/05/23	Thurs—Fri	09:30—14:30
E3 Health & Wellbeing	30/05/23- 04/06/23	Mon-Fri	09:30-14:30
FLT Counterbalance & Reach	Ongoing	Mon—Fri	08:30—16:00

Support Services & Events

Careers Fair at The Port Arcades	26/05/23	Friday	10:00-14:00
Workshop—Feed The Family For Less	10/05/23	Wednesday	11:30-14:30
Workshop—Reduce Your Monthly Expenses	17/05/23	Wednesday	11:30-14:30
Supported Job Skills Hub	Ongoing	Monday	10:00—12:00
One to One CV Support	Ongoing	Monday	13:00-15:00
Confidence, Coaching and Wellbeing	Ongoing	Friday	09:15-10:30 10:30:12:30
Welcome Wednesday	17/05/23	Wednesday	10:00-12:00



FREE if you are 19 +
and on an out of work
benefit OR earning less
than £18,525



Tailored 1-2-1 Mentoring support

Ellesmere Port Work Zone

The Portal
Wellington Road
Ellesmere Port
CH65 0BA

BOOK NOW — 07990532869

EPWorkzone@cheshirewestandchester.gov.uk